



QUICK CHECK LIST

- CREATE YOUR UNIQUE LOGIN**
 - Enter the **Primary Login Email** (The team leader's email address)
 - **Choose a Password** (Numbers & Letters ONLY)
 - **Make note** of login email and password so that you can return to the site and continue working on your project.
- ENTER PROFILE INFORMATION** (school, advisor, your name, address, phone etc.)
 - If you are Independent study and your school is not listed (completing this project on your own and not as part of a class project) please email your school information to BIG Idea at (kweaver@midco.net and sbdc@midco.net)
- ENTER BUSINESS NAME AND ADDITIONAL TEAM MEMBERS**
- COMPLETE THE BIG IDEA ENTRY FORM**
 - See **Competition Rules Document** for complete details and instructions
 - Watch your **word count**
 - Double-check **spelling and grammar**
 - **Do Not** Submit your BIG Idea entry until you are complete. You can save your draft and revise until you submit.
- OPTIONAL: CREATE YOUR MARKETING DESIGN**
 - See **Competition Rules Document** for complete details and instructions
 - Create both a **Logo AND a Full Page Ad Design**
- OPTIONAL: UPLOAD FILES FOR YOUR MARKETING DESIGN**
 - See **Competition Rules Document** for complete details and instructions
 - Max file size: 2MB
 - Acceptable formats are .PDF or .JPG
 - **UPLOAD EACH REQUIRED PART (Logo and Full Page Ad Design) as a SEPARATE FILE**
- SUBMIT YOUR ENTRY**
- DON'T FORGET: COMPLETE THE SURVEY!**

**Be Sure to:*

- *Review the Competition Rules Document.*
- *Check out our Resource links on www.BigIdeaSD.com!*